

**MILLHEIM BOROUGH COUNCIL
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(CENTRE COUNTY)**

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**REGULAR MEETING
April 8, 2008**

President Linn Auman called the regular meeting of the Millheim Borough Council to order at 7:00 p.m. with the following persons in attendance: Linn Auman, Kay Brown, Marlene Corl, Alan Ilgen, Tom Strebel, Lauralee Snyder, Sharon Heckman, John R. Miller, III, Glenn Ripka, Todd Wasson, Dan Ake, Jim Gill, Todd Smith, Karen Weiss, and other interested citizens.

Everyone present joined in the Pledge of Allegiance to the Flag.

CITIZENS INPUT:

1. Todd Smith of the ELA Group presented in detail rough cost estimates for Phase I of the Ball Field/Playground Upgrade Project and explained that he needs two original resolutions for inclusion in the application packet. He explained the proposed concession stand would only be a shell building now because depending on the type of food sold it is possible a hood system would be required. Some of the estimated costs were as follows:
 1. The shell building would be approximately \$125,000. T
 2. The proposed upgrades to Ball Field A at \$142,000, which includes bank excavation, construction and material costs. This also includes \$12,500 for a scoreboard (steel foundation, labor and electrical connection).
 3. To build the playground surface, add double swings and some playground equipment approximately \$63,500. Mr. Smith recommends selecting a primary age group (either 2-5 or 5-12) for safety reasons. The playground equipment doesn't need to be bid because the two manufacturers considered are both part of the Co-Stars Program.
 4. \$15,000 for the pavilion.
 5. \$20,000 for sixteen (16) parking spaces in the stone parking lot up by the sidewalk.
 6. \$24,000 for the well pump electricity and the water lines.
 7. \$8,000 for seeding/mulching.
 8. \$110,000 or \$111,000 for soft costs such as sight design and engineering bid costs.
 9. The estimated total to be requested for this project phase is \$554,000.

Glenn Ripka explained that any wall over four feet needs to be inspected and Mr. Smith said it would also need to be engineer designed. Any structures that are open to the public would need to be inspected and permitted. No costs were included for trees/landscaping as these are part of Phase III. After further discussion, the decision was made for President Auman, Fire Company and Little League representatives to meet at Mr. Smith's office in State College on Monday, April 14 at 1:00 p.m. to break out the matching amounts for in-kind services to finalize the application.

A motion was made by Tom Strebel and seconded by Alan Ilgen to approve the Resolution required for this application. Motion carried.

A motion was made by Marlene Corl and seconded by Tom Strebel to authorize President Auman to sign the application form when due. Motion carried.

FIRE COMPANY REPORT:

President Auman explained to Dan Ake, the new fire company president, that the plan is to put in a pump and run a 2-inch line for watering the ball fields and to run a six or eight inch line along the small ball field to a fire hydrant for the Fire Company's use during emergencies. The Fire Company would need to spec out the size of the pump needed and perhaps they could provide the pump and/or the hydrant as an in-kind donation. A Cooperative Agreement prepared by the Fire Company was then discussed. Mr. Ake explained that Penn Township isn't imposing the fire tax so any reference to them in the document must be removed. The document needs rewritten because Haines Township wants some language changes. Based on the Borough Code the following language needs to be removed from Paragraph 3: "...and for the general overhead costs of the fire company." The Solicitor explained that when the Borough makes appropriations to the fire company the money can be used as needed but money provided as a result of a fire tax has limitations. The Mayor suggested the fire company shift money provided from other sources to pay for overhead costs. After some discussion, the consensus of Council was that Paragraph 4 should require the budget be due at the beginning of September.

CODE ENFORCEMENT REPORT:

Glenn Ripka reviewed and discussed his written report. He explained that the sump pump/roof water discharge from the Ernest and Bambi Auman property onto the neighboring property has been corrected. In response to concerns raised by Ernest Auman about the condition of his sidewalk, Mr. Ripka did an inspection and found nothing wrong. Mr. Ripka expressed concerns about safety issues being caused by the cistern/sinkhole at the James Mills property. He explained that the right-of-way on Locust Street is thirty (30) feet. Kay Brown disagreed because this is the old section but Mr. Ripka explained that even at twenty-four (24) feet it is still in the right-of-way. Consensus of Council was that Todd Wasson is to make this cistern/sinkhole repair a priority. Mr. Ripka explained that he and Ray Hankinson made another presentation to Potter Township regarding their participation with the Code Enforcement Agency but they have gotten no response to date.

HARB REPORT: None

Karen Weiss of Nittany Engineering Associates presented pictures showing the progress at the sewer plant. She explained the black material is damp proofing used as an added layer of protection. Ms. Weiss presented the pay application for HRI, Inc. in a total amount of \$120,825. The cost has been removed for equipment that hasn't arrived yet. To date \$603,714 has been completed and billed with 10% retainage. A motion was made by Tom Strebel and seconded by Marlene Corl to approve the pay application to HRI, Inc. as presented. Motion carried. Ms. Weiss reported that she is pleased with HRI, Inc. and the work they have completed to date. She then explained the need for a blower change that requires the addition of one blower. A-3 is absorbing this \$8,000 cost. This change will require some electrical changes and she is waiting for the cost breakdown for this. Ms. Weiss reported that both contractors, HRI, Inc. and Howard Company, have requested a two-week time extension because of the flooding delays and the blowers won't be delivered until the end of April. She feels this is a reasonable request and the extension will not impact on the Consent Order. The new plant must be pumping sewage by June 30, 2008. A motion was made by Alan Ilgen and seconded by Tom Strebel to approve the two-week time extension. Motion carried. Ms. Weiss discussed with Council the possible options that could be available for the start-up sludge. The inflow/infiltration problem was discussed. The Secretary reported that she received the second earth disturbance inspection report from the Centre County Conservation District and no violations were observed.

EMPLOYEE REPORTS:

Todd Wasson reported on the PA Rural Water Conference. He also discussed with Council the water samples from the line flushing at the Leo Evans property. This line will continue to be flushed once a month. Mr. Wasson explained to Council his concerns about the service from Infratech, Inc. Other arrangements are being made to have another company come in so the work can be completed in a timely manner. Mr. Wasson explained that there are several leaking sewer laterals that are contributing to the inflow/infiltration problem. After some discussion, the determination was made that from the main line to the first inspection pipe is the Borough's responsibility to repair. The Solicitor explained that for any problems that are the homeowner's responsibility a letter must be done allowing them forty-five (45) days notice to repair.

Written reports submitted by Lester Kerstetter and Roy Rupert were reviewed and discussed. The ladybug problem at the water plant reported by Roy Rupert was discussed. After some discussion, a motion was made by Tom Strebel and seconded by Kay Brown to approve having Ehrlich Pest Control spray the exterior area of the water treatment facility for Asian Lady Beetles in May, July and October 2008 at a cost of \$240 and the purchase of the Industrial Insect Light Trap AG-969 at a cost of \$355. Motion carried. Roy Rupert's request for the purchase of a book "MBR Book: Principles and Applications of Membrane Bioreactors for Water and Wastewater Treatment" at a cost of \$144 was discussed. The consensus of Council was that the new sewer plant would have an operator's manual so there is no need to purchase this book. The removal of the tree at the Pump Station was tabled until a response is received from Allegheny Power. Mr. Rupert's request for Council to consider acquiring a Borough credit card was discussed. This would make it easier to take advantage of lower costs from companies such as Walmart and the annual upgrades to computer software. The Secretary currently uses her personal credit card and is then reimbursed. A motion was made by Tom Strebel and seconded by Alan Ilgen to have the Secretary check into a corporate credit card. Motion carried.

PLANNING COMMISSION REPORT:

The group briefly discussed the Official Map process.

NEW ACTION:

The Secretary reported that PennDot will perform the necessary study concerning engine brake restrictions in the Borough and will forward the results when the study is completed.

The PA. Borough's Association Conference to be held at Seven Springs June 8-11, 2008 was discussed. A motion was made by Alan Ilgen and seconded by Tom Strebel to send the Sharon Heckman to the Conference at Seven Springs. Motion carried.

President Auman explained that Poe Valley Dam is being rebuilt. This process will require 2,500 gallon of water per hour around the clock for two days. The draining of the dam will probably begin around May 5 and the water would be needed sometime in July. If Millheim water is to be used the trucks should be filled at the fire hydrant up by Barry Kuppels' property on Park Road and a Borough employee should be there when the trucks are being filled. After discussion on an appropriate water rate charge for non-resident usage, a motion was made by Tom Strelbel and seconded by Marlene Corl to sell water to non-residents for an additional 15%, which would currently bring the amount to \$5.75/1,000 gallons. Motion carried. The Solicitor will prepare a resolution for adoption at the May meeting.

The Secretary reported on the meetings she attended regarding the LED Traffic Signal Conversion project. SEDA-Cog in Lewisburg and PennDot have partnered to assist small municipalities make this conversion by making a bulk purchase of the required equipment. The Borough would be considered as two intersections so we could expect our cost to be approximately \$6,000. This conversion is an eligible Liquid Fuel expenditure and SEDA-Cog plans to reimburse approximately \$1,000 to each municipality depending on the number participating. Williamsport made the conversion in 2006 and in 2007 they saved approximately \$25,000 in maintenance and electrical costs. To participate in this project SEDA-Cog requires a Resolution so they can determine numbers of participants. When actual equipment needs/costs are determined a municipality can pull out of the program if they choose. After some discussion, a motion was made by Alan Ilgen and seconded by Tom Strelbel to adopt the Resolution as prepared and required by SEDA-Cog for participation in the LED Conversion Project. Motion carried.

OLD ACTION:

Re-couping the costs for the Old Mill property were discussed. The Solicitor reported that the Centre County Tax Office has told him that the title examination has been ordered and they are working toward a judicial sale. The Solicitor will look into whether the Borough can charge interest on the lien amount against this property.

Mark Engle, representing the Business Association explained there has been talk about the identity and image for the Borough and they would be open to a meeting to discuss a town brochure. President Auman explained that when the Business Association is ready to discuss this, the Council could either send representatives to their meeting or an evening workshop could be held in the Council room.

COMMITTEE/MAYOR REPORTS:

Tom Strelbel reported that he was down to the sewer plant but Roy didn't keep his appointment.

Alan Ilgen reported that John Dubosky gave a sketch to Linn Auman for the gymnasium area only. President Auman explained that his AutoCad isn't an architectural program. Jamie Bierly will give them a cost for preparing a drawing for their use as a marketing tool. Mr. Ilgen will meet with Mr. Dubosky. Mr. Ilgen also reported he has not gotten any information back from Arlen Kauffman about the repairs to the front steps.

Mayor Snyder asked about the status of the mural. Mark Engle explained that his wife Cyndy and Elody Gyekis are working on a grant from General Mills sponsored by the Penns Valley Conservation Association.

Mr. Engle also reported that the Boy Scouts have posted all the signs on the water company property and repaired some of the existing signs.

President Auman reported that Larry Boob is waiting for it to dry off but by the end of May or June he could be starting the timbering. He also reported that he had investigated a party behind the Jim Smith property on Elk Street. He explained that the Borough owns seven acres. After discussion, the Secretary was instructed to order signs to be posted: "No Camping-No Campfires-No Littering".

The Secretary was instructed to invite the State Police back for the May meeting and to prepare a sign requesting that cell phones be turned off.

A motion was made by Marlene Corl and seconded by Tom Strelbel to approve the March 2008 minutes as presented. Motion carried.

A motion was made by Tom Strelbel and seconded by Marlene Corl to accept the March 2008 budget report as presented. Motion carried.

SECRETARY'S REPORT:

A written report submitted by the Secretary describing information she learned while attending the PSAB Legislative Conference was reviewed. A written report submitted on information from the Penns Valley Regional Planning Commission Meeting she attended on March 17 was also reviewed. One item from the Regional Planning Commission was further investigation for health care coverage for multi-municipal groups. After some discussion, the consensus of the group was to look into the rates from the Benecon Group and the Hartman Group for insurance. Anyone that knows people that would be interested in volunteering to serve on a Regional Park and Recreation Board should give those names to Mayor Snyder so she can take them to the next Regional Planning Commission Meeting

on May 19, 2008. The Secretary reported that the spring Clearfield/Centre County Borough's Association Dinner Meeting would be held in Grampian on April 17. Kay Brown, Marlene Corl and the Secretary will attend.

Mayor Snyder suggested that Council might want to look into an Ordinance regulating placement of methadone clinics. This issue will be forwarded to the Planning Commission for discussion.

The Secretary presented documents that needed signatures to transfer the shares of Omega Bank Stock currently held for Union Cemetery to First National Bank because of the merger. Upon the Solicitor's recommendation, a motion was made by Tom Strebel and seconded by Kay Brown to authorize President Linn Auman to sign the transmittal documents surrendering Union Cemetery stock because of the bank merger. Motion carried.

A motion was made by Marlene Corl and seconded by Tom Strebel to adjourn the meeting at 10:00 p.m. Motion carried.

Sharon A. Heckman, Secretary-Treasurer