

**MILLHEIM BOROUGH COUNCIL  
225 EAST MAIN STREET  
P.O. BOX 421  
MILLHEIM, PA 16854  
(CENTRE COUNTY)**

**FAX (814) 349-5733**

**PHONE (814) 349-5350**

**PUBLIC HEARING/SPECIAL BUDGET MEETING  
October 20, 2010**

A Public Hearing to discuss possible amendments to the Millheim Borough Zoning Ordinance was called to order at 7:00 p.m. by President Linn Auman with the following persons in attendance: Linn Auman, Kay Brown, Marlene Corl, Alan Ilgen, Tom Strebel, Sharon Heckman and Carl Rote

Absent: Lauralee Snyder and John R. Miller, III.

President Auman read aloud the proposed amendments to the current Borough Zoning Ordinance as follows:

1. Article II, Section 7, Definitions. The definition of Neighborhood Retail Business is amended to read: Retail Stores, Shops, or Establishments engaged in selling goods and merchandise to the general public for personal household use and rendering services incidental to the sale of such goods.
2. Article II, Section 7, Definitions. The reference to Retail Business and its definition on Page 22 of the Millheim Borough Zoning Ordinance is hereby deleted.
3. Article III, Section 8(B), Conservation/Agricultural District is amended to establish setbacks of 20 feet for the front setback, 10 feet for the side setback and 20 feet for the rear setback.
4. Article III, Section 8(B), Village (Mixed Use) District, is amended to establish non-residential setbacks (with no minimum lot width) of 25 feet for the front setback, 25 feet for the side setback and 50 feet for the rear setback.
5. Article III, Section 11, Detail Design Standards (1) Green space requirements (e) is amended by deleting in its entirety the second sentence which read "All green space shall be subject to a declaration of covenants, easements and restrictions in a form that is acceptable to the Borough Solicitor."
6. Article III, Section 11, Detail Design Standards (7), Building and Neighborhood Design is hereby amended by deleting the existing subparagraph (b) and replacing it with the following provision: (b) "With respect to non-residential buildings, blank walls shall not be permitted along any exterior wall facing a street, parking area, or walking area. Exterior walls in these locations shall have architectural treatments that are the same as the front facade, including consistent style, materials, fenestration and details."
7. Article III, Section 11, Detail Design Standards (9), Parking and Parking Lots (b) is hereby amended by deleting the existing subparagraph (b) and replacing it with the following provision: (b) "Parking lots shall be located to the rear or sides of buildings with the exception of the Village-Mixed Use and Industrial Districts where parking shall be permitted in the front of buildings."
8. Article III, Section 11, Detail Design Standards (12), Other Requirements, is hereby amended to read as follows: "Lighting fixtures for retail and industrial uses shall contain full-cutoff luminaries and not exceed a pole or wall mounting height of 20 feet."
9. The Official Map of the Borough of Millheim is amended to eliminate that portion of Walter Street Extension located between the Barbara (Houser) Kerstetter property and the eastern boundary line of the Borough of Millheim.

Kay Brown raised a question about the setbacks on Locust Street because of a portable shed but no changes are proposed for this area. There were no objections or concerns about the proposed amendments as listed so this information will be forwarded to the Solicitor for advertisement and adoption at the November 9, 2010 Council meeting.

Immediately following the Public Hearing, President Auman called an Executive Session to discuss matters of employment as the first item of business for the Special Meeting to discuss the 2011 budget.

Council returned from Executive Session with the following in attendance: Linn Auman, Kay Brown, Marlene Corl, Alan Ilgen, Tom Strebel and Sharon Heckman.

After re-entering the meeting, Council explained that a \$0.60 raise will be given across the board for 2011 but next year raises will be based on production and merit. The salaries for 2011 are as follows:

- Roy Rupert - \$45,593.60/year with one-half paid from the sewer fund and one-half paid from the water fund.
- Sharon Heckman - \$31,969.60/year with one-third paid from each fund (general, sewer and water).
- Todd Wasson - \$34,361.60/year with one-third paid from each fund (general, sewer and water).
- Lester Kerstetter, Jr. – will continue on a part-time as needed basis, as he requested, at \$10.60/hr.

Full-time employment continues for Glenn Ripka for 2011 with the Penns Valley Code Enforcement Agency continuing to reimburse Millheim Borough for all hours Mr. Ripka works on Agency business and the monthly cost of Mr. Ripka's health insurance policy. The 2011 hourly rate for Mr. Ripka will be \$14.12.

Part-time help for the Secretary is to be included at \$10.00 per hour with no benefits. The Secretary explained that with the grant work only approximately eight hours per week could be devoted to training a new person. The position is to be advertised for part-time to learn the Secretary's job with the idea that this person will replace Mrs. Heckman when she retires. These wages are to be paid one-third from general, sewer and water.

**Downtown Beautification Fund Budget for 2011:**

The account continues to pull money from the certificate of deposit to pay for expenses. The consensus of Council was to use the same budget amounts as in 2010. Tom Strebel suggested putting a bench at the corner. No new benches were included in the 2011 budget. A total balanced Downtown Beautification Fund Budget for 2011 was completed in the amount of \$693.00 by using a beginning cash balance of \$144 and pulling \$549 from the certificate of deposit.

**Liquid Fuel Fund Budget for 2011**

Some possible paving areas were discussed - Street by the Betty Creeger property that goes past the Carl Rote property; the alley by the Jewelry Store; Center Street in front of the Ernie Auman property. The stop signs by St. Luke's Methodist Church and the Don Shawley property need replaced because they are very faded. The wing wall on the bridge across the Race on Elk Street needs work. A total balanced Liquid Fuel Fund Budget for 2011 was completed in the amount of \$26,227 by using a beginning cash balance of \$5,000.

**Fire Tax Fund Budget for 2011:**

One mill of fire tax on the County supplied total assessed value of \$14,487,425 is equal to \$13,763 at a 95% collectability rate. Proposed revenue for 2011 is anticipated to be \$30,763 by using a beginning cash balance of \$17,000 with anticipated expenses of \$9,149.04. The Millheim Fire Company is requesting Council budget \$6,203.04 to be used as a loan payment in 2011.

**Sewer Fund Budget for 2011:**

Vacant properties and possible reconnection of any of the properties were discussed. The consensus was to budget on current connections. A total balanced Sewer Fund Budget for 2011 was completed in the amount of \$394,611 by using a beginning cash balance of \$93,224. The EDU rate will remain at \$61/EDU for 2011.

**Water Fund Budget for 2011:**

The possible revenue was discussed and last years budget amount of \$157,000 was used. Machinery and equipment was estimated at \$6,500 and Gutelius doing a repair to the waterline in the Millheim Narrows was estimated at \$1,500. After discussion a \$16,751 deficit needed to be dealt with.

The consensus of the group was that the Secretary should re-examine the revenue for the next budget meeting on November 3. The meeting was adjourned at 10:15 p.m.

---

Sharon A. Heckman, Secretary-Treasurer