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REGULAR MEETING

October 11, 2011

President Linn Auman called the regular meeting of the Millheim Borough Council to order at 7:00 p.m. with the following persons in attendance: Linn Auman, Kay Brown, Marlene Corl, Alan Ilgen, Lauralee Snyder, Tom Strebel, John R. Miller, III, Sharon Heckman, Glenn Ripka, Robert Jacobs, Amy Niewinski, Katie Ombalski, Bill Hilshey, and interested citizens.

Everyone present joined in the Pledge of Allegiance to the Flag.

CITIZENS INPUT:

1. Amy Niewinski, representative to the Centre County Library Board, was present to request consideration be given during the 2012 budget discussions to increase the Borough's donation to the library. She reported that currently there are 320 library cardholders in Millheim. Mrs. Niewinski explained the importance of the library; described how it is meeting the needs of the community (i.e., computer internet access, children's summer reading program, etc.); that the library now has free downloadable books available and that computer classes for senior citizens will soon be started.
2. Carl Rote asked what was going on at the Millheim Hotel because the front porches have been removed. Glenn Ripka explained that two years ago the demolition and rebuilding of the porches as they were was approved by the HARB and Council.

HARB REPORT: None

CODE ENFORCEMENT REPORT:

A written report submitted by Glenn Ripka was reviewed. Mr. Ripka reported the following:

1. Recommended the purchase of a bolt bin be included in the 2012 budget because it would save time and money. The Secretary was instructed to look at the Maintenance Account to see if there is money from last year's budget to make this purchase now.
2. Arrangements have been made to help with snow plowing when needed.
3. He spoke with the owner of 116 Penn Street about fixing the water problem at his property.
4. His office floor will be done the week between Christmas and New Year's.
5. The new property owners of the property on North Street beside the church did a nice job of cleaning and fixing the property.
6. The Rockview work crew is scheduled to remove the stones and trees from the flood gates on October 18 and the neighbors have been notified. President Auman told Mr. Ripka the PA Fish and Boat Commission needs to be notified.
7. Spoke to Poorman's Welding about putting in a diverter at the flood gates. President Auman has pictures to show Poorman's how high the water gets in this area and he suggested putting a 4-6 inch solid area to block stones from going into the Race at the Flood Gates.

EMPLOYEE REPORTS:

A written report submitted by Roy Rupert was reviewed. A report of the results of the pressure test at the Frank Winter property completed by Mr. Rupert was distributed and the results were within a normal range.

Kay Brown stated that she is pleased with what the part-time employees have gotten done.

PLANNING COMMISSION REPORT: None

OLD ACTION:

1. The specifications for the Ball Field Upgrades are to be completed so the project can be bid by the end of the year.
2. The ELA Group invoice was discussed. This invoice is requesting payment for work done as a result of the redesigns of the Playground/Parking Lot Project. After some discussion, a motion was made by Alan Ilgen and seconded by Tom Strebel to pay the invoice in the amount of \$7,564.27. Motion carried.
3. Katie Ombalsky and Bill Hilshey of the Clearwater Conservancy distributed handouts with the results of the surveys completed by Council members and information on Conservation Easements. The Conservation Agency is interested in protecting property assets and forest reserves. They explained that Timbering is consistent with a conservation easement. If a conservation easement was done, the Conservancy would monitor perpetually and if the property were ever sold, the easement would go with the land. The Solicitor asked if the Conservancy has any other municipal easements. Mr. Hilshey discussed the Thompsonville Preserve and Musser Gap but both of these were lands owned privately and turned over to municipalities. Mayor Snyder voiced concerns that putting the land in a conservation easement would tie the hands of future councils. Mr. Hilshey explained that the property could still be sold or leased and logging could be done but no development would be

permitted. The Solicitor explained that Council could develop a plan for conservation rather than putting the land in an easement. He isn't sure the Borough can give these types of easements and he needs to look into this further before moving forward. The Solicitor will report back on this in November.

4. Bob Jacobs of the Centre County Planning Office was present to update Council on the Stag Grant and the waterline project. He explained that the EPA is compiling a list of outstanding projects presented a copy of the letter being prepared by the County to be sent to Congressman Glenn Thompson requesting a fiscal intermediary change for the STAG money. He requested that Millheim Borough send a similar letter expressing interest in having the Grant changed from HAMA to the Borough. After looking at the Borough's financial statements, Dave Henning of PennVest computed that any waterline project the Borough does over \$101,000 could be eligible for a PennVest grant. Based on that information, two additional proposals were requested from Nittany Engineering Associates and Uni-Tec. One proposal was to replace the water line on Rt. 45 from the Borough's western boundary to the eastern boundary, excluding the Elk Creek Stream crossing and the proposed interconnect. These could be completed if the STAG Grant is changed from HAMA to Millheim Borough. The second proposal was to replace the waterline on Rt. 45 from Locust Street to Park Street. Mr. Jacobs explained that if the STAG Grant were changed from HAMA to Millheim Borough, Penn Vest money could be used as the required matching funds. The Solicitor suggested rewording the letter to name Centre County as a secondary party and HAMA as a benefitted party. After discussion, a motion was made by Alan Ilgen and seconded by Tom Strebel to authorize the Borough Secretary to write a letter to Congressman Glenn Thompson as requested by Bob Jacobs using the wording recommended by the Solicitor. Motion carried.

The following is the tabulation of all proposals received for a proposed water line project:

Locust St. to Park St.	Nittany Engineering	Not to Exceed	\$ 8,500
	Uni-Tec	Not to Exceed	\$ 6,400
Western to Eastern Boundaries using PennVest Funds: (no stream crossing, no interconnect & no Hillcrest replacement)			
	Nittany Engineering	Not to Exceed	\$31,500 (Assist Borough with PennVest Application)
	Uni-Tec	Not to Exceed	\$31,750 (Prepare PennVest Application)
Full Project using PennVest & STAG Funds: (includes stream crossing permits & interconnect)			
	Nittany Engineering	Fixed Fee	\$38,750
		PADOT Permit/Plans	\$ 2,050 (Add Fixed Fee)
		NPDES (if required)	\$ 3,000 (Add Fixed Fee)
		Survey/design Stream Cross	<u>\$ 4,100</u> (Add Fixed Fee)
		Total	\$47,900 (Borough prepares PennVest Application)
	Uni-Tec	Not to exceed	\$53,250 (They prepare PennVest Application)

In reviewing the two proposals received for replacing the water line on Rt. 45 from the western to the eastern boundaries the following items were discussed as possible reasons for the \$250 difference in cost: Nittany Engineering & Associates has an NPDES Permit listed as an extra cost but the permit is included in the not-to-exceed cost on Uni-Tec's proposal and Nittany Engineering would only assist the Borough in preparing the PennVest application while Uni-Tec would complete the application. The Secretary explained that in her conversation with Mr. Henning it seemed that more points would be given to the project if the old plastic Hillcrest waterline was included because it has been repaired multiple times. Mr. Jacobs agreed that this line should be included in the PennVest application because it would add additional scoring points and it needs to be replaced. A motion was made by Alan Ilgen and seconded by Marlene Corl to accept the Uni-Tec proposal to replace the Rt. 45 water line from the western to the eastern boundary, excluding the Elk Creek Stream crossing and the proposed interconnect in the amount of \$31,750 and to request the replacement of the Hillcrest waterline be included in the application. Motion carried.

5. A Clock Maintenance Easement Agreement was prepared and briefly explained by the Solicitor. This will be discussed at the November meeting along with any suggested changes Council may want to make to the Agreement.
6. Leslie Warriner will get the Secretary the information on the planting easement for Rockview. The Secretary was instructed to see what the cost would be to have Todd Smith prepare a revised colored Master Plan that would include Mrs. Warriner's planting plan.

NEW ACTION:

1. President Auman reported that he has a meeting scheduled with three foresters and will request proposals for the next meeting.
2. The Borough Web Page was discussed. President Auman would like to see pictures of the water and sewer plants and Mr. Rupert can provide other water/sewer information to update these pages. Current pictures of the downtown should also be added to the Web Page.
3. Council set Budget Meetings on Tuesday, October 18 and Monday, October 24. Both meetings will begin at 7:00 p.m.
4. A motion was made by Tom Strebel and seconded by Alan Ilgen to set Trick-or-Treat as Monday, October 31 from 6-8 p.m. Motion carried.
5. A motion was made by Tom Strebel and seconded by Alan Ilgen to accept the Dollar General DEP Sewer Planning Module. Motion carried.

COMMITTEE/MAYOR REPORTS:

1. Kay Brown reported that Mr. Benfer's hedge on West Main Street needs checked.
2. Tom Strebel asked about the status of the complaint on 164 Penn Street and Mr. Ripka reported that he is working on this.
3. President Auman reported that there may be a potential buyer for the old Mill Property. The Solicitor explained that this would need to be advertised for bids again. Mr. Ripka explained that a sidewalk would not have to be done until construction on the property was completed.

A motion was made by Tom Strebel and seconded by Marlene Corl to approve the minutes of the September 13, 2011 meeting as presented. Motion carried.

In response to two questions, the Secretary explained that the check written to Fisher's Shoe & Saddle was for boots that the Borough is responsible for providing for the Rockview work crew when they clean the stones and debris from the Flood Gates and that when an NSF check is returned by the bank the process of removing this check appears as a payment on the report the same as if a check was written. After these questions were answered, a motion was made by Alan Ilgen and seconded by Tom Strebel to approve the September budget report as presented. Motion carried.

SECRETARY'S REPORT:

A written report submitted by the Secretary was reviewed. The report included a copy of the Exit Conference from the Auditor General's Audit of the Borough Pension Account. This Exit Conference Memorandum shows there were no prior audit findings and no findings during this audit period.

A motion was made by Marlene Corl and seconded by Kay Brown to approve payment of \$15 per person for the five people who will be attending the Clearfield/Centre County Borough's Association dinner meeting on Thursday, October 27, 2011 at the Bellefonte Elks beginning at 6:00 p.m.

A motion was made by Tom Strebel and seconded by Alan Ilgen to adjourn the meeting at 9:00 p.m. Motion carried.

Sharon A. Heckman, Secretary-Treasurer