

**MILLHEIM BOROUGH COUNCIL
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(CENTRE COUNTY)**

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**REGULAR MEETING
March 9, 2010**

President Linn Auman called the regular meeting of the Millheim Borough Council to order at 7:00 p.m. with the following persons in attendance: Linn Auman, Kay Brown, Marlene Corl, Alan Ilgen, Tom Strebel, Lauralee Snyder, John R. Miller, III, Sharon Heckman, Glenn Ripka, Beth & Buddy Cowher, Rod Fye and Carl Rote.

Everyone present joined in the Pledge of Allegiance to the Flag.

CITIZENS INPUT:

Rod Fye of the Centre County Solid Waste Authority gave an informative presentation about his work and the recycling program.

Beth & Buddy Cowher discussed the possibility of moving Reggie's into the former Rustic Comfort building. Everything proposed is permitted use and they know they need a sign permit. At this point, possible plans are to sell lottery tickets; have an arcade and a deli case to sell meat and cheese with a sitting area. They were told to work everything through Glenn Ripka and the HARB.

CODE ENFORCEMENT REPORT:

A written report submitted by Glenn Ripka was reviewed. Mr. Ripka then discussed the following:

1. Lynn McCool has poured his sidewalk but he has not returned any of Mr. Ripka's phone calls.
2. The sidewalk in front of Brownie's Tavern is scheduled to be done next week.
3. Felicia Shultz wants to open a consignment business for local furniture, etc. in the portion of Steve Neff's building previously used by the Chiropractor. This consignment business is a permitted use but Ms. Shultz didn't know she had to have approval for a sign and would like to open this weekend and would like to put a sign in the window. After some discussion the consensus was that all signs need to be approved but she could open with no sign.
4. Discussed the Project List given to Todd Wasson and Lester Kerstetter. He explained that Mr. Wasson wants to mount the "No Parking" signs off the Post Office Building. After discussion, the consensus was that the signs need to be put into the ground.
5. A sign request will be coming from Dollar General for the Carl Warntz property at the East end of the Borough. They want a variance on the signs and lighting. This property is outside the Historic District so the request will not go to the HARB.

HARB REPORT: None

EMPLOYEE REPORTS:

A written report submitted by Roy Rupert was reviewed. To date, grease traps have not been installed at the Millheim Hotel or OIP. The repair to the submerged pipe in Elk Creek didn't completely fix the problem. Mr. Rupert thinks the old pipe is starting to fail.

No report was received from Todd Wasson.

Glenn Ripka will reevaluate the sidewalks in town to determine if any repairs/replacements need to be done.

PLANNING COMMISSION REPORT:

The Planning Commission discussed the possible need for easements because of sewer lines in alleys but they are waiting for more information. No action was taken. David Sprowls resigned as Vice-Chairman and Tom Strebel was elected.

OLD ACTION:

1. The Streets and Alleys to be ordained have been forwarded to Planning Commission.
2. No further update on the library at this time.
3. No further update on the playground and DCNR Grant at this time.
4. Still waiting for the Notice to Proceed on the building energy grant.
5. Nothing new to report on the status of the old mill property.
6. A meeting was held with Haines Township Water Authority about the waterline project and interconnect. The Authority got a grant but a feasibility study wasn't done. Bob Jacobs and Matt Milliron are going to look into possible funding to do all Rt. 45 in an 8" line. Aaronsburg had other areas they wanted to upgrade so the whole project could be a grant request.
7. Alan Ilgen will check with Mr. Bierly and the Fire Company to determine if their parking lots could be included on a parking map for public parking in the downtown area.

8. Warren Miller of the Spring Benner Walker Sewer Authority thinks their camera system purchased ten years ago from Exeter Supply Co. is an invaluable piece of equipment. A motion was made by Alan Ilgen and seconded by Tom Strebel to purchase the Demo Camera from Exeter Supply Co., Inc. in the amount of \$8,900. Motion carried. The Drain Locator can be purchased later, if necessary.

NEW ACTION:

The application submitted for a County Liquid Fuels Grant to purchase a 2-ton Hot Asphalt Box has been approved in the amount of \$11,000 with Millheim Borough and Penn Township each providing \$1,000 matching funds. A motion was made by Alan Ilgen and seconded by Tom Strebel to purchase a Marathon 2-ton Asphalt Box from Bradco Supply Company in the amount of \$12,750. This is a Co-Stars item and doesn't need bid. Motion carried.

Council members were requested to bring a list of things they see around the Borough that need to be done. Mayor Snyder mentioned the large tree at the bridge.

Rick Bair of Parent Beard reviewed the 2009 Audit. The following items were specifically addressed:

1. The Borough is in a stable position because of our fund balance.
2. The Sewer Fund shows a net deficit because the new plant was built but there are still debts on the old plant.
3. There was an overall increase in the Sewer Revenue. The Borough is not unique with this situation. He did explain that many municipalities don't have Water and Sewer Funds on their books because they have authorities.
4. There were no instances found that needed to be disclosed.
5. Our funds are collateralized by the bank for any amounts above the FDIC insurance.

A motion was made by Alan Ilgen and seconded by Tom Strebel to accept the 2009 Audit as presented. Motion carried.

The Tax Exoneration Report submitted by Tammy Myers was reviewed. A motion was made by Tom Strebel and seconded by Alan Ilgen to exonerate Mrs. Myers from collection of Per Capita Tax from twenty-five (25) people for reasons listed on her report and to exonerate Mrs. Myers from collection of Per Capita Tax from fifty-four (54) people and forward these names to J.P. Harris, Delinquent Tax Collector, for collection. Motion carried.

The Secretary explained that parts for the office photocopier will no longer be available if something major happens to the machine. She presented costs from Nittany Office Supply for a Sharp Color Copier capable of copying larger documents such as maps. There is currently a GSA Promotional offered on this product so bidding would not be required. This machine could be linked to the computer to replace the Ink Jet, Laser Jet and Lexmark pin feed printers saving costs on printing supplies. After discussion, a motion was made by Tom Strebel and seconded by Marlene Corl to approve the purchase of the Sharp MX-2600N Color Photocopier from Nittany Office Supply in the amount of \$5,934.50. Motion carried.

A motion was made by Tom Strebel and seconded by Alan Ilgen to accept the Chapter 94 Report as submitted by Nittany Engineering & Associates. Motion carried.

Alan Ilgen reported that he has received proposals for flooring of the stairs and front doorway from Hide-A-Floor and Richard's Flooring. Due to a large difference in price, the consensus of Council was for Mr. Ilgen to get a third proposal.

Council should think about what to do with the Clock housed in the steeple of the Methodist Church in the event the property is sold. Richard Winebold had been contacted about fixing the clock. The cable was twisted again so Mr. Winebold would like a lock put on the hatch so he would have the only key to avoid future problems.

COMMITTEE/MAYOR REPORTS: None

A motion was made by Tom Strebel and seconded by Kay Brown to approve the minutes of the February 9, 2010 meeting as presented. Motion carried.

A motion was made by Tom Strebel and seconded by Alan Ilgen to accept the February 2010 budget reports as presented. Motion carried.

SECRETARY'S REPORT:

A written report submitted by the Secretary was reviewed. Council was not interested in participating in Watershed Cleanup Day to be held on April 17, 2010.

A motion was made by Alan Ilgen and seconded by Tom Strebel to adjourn the meeting at 8:55 p.m. Motion carried.