

**MILLHEIM BOROUGH COUNCIL**  
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**REORGANIZATIONAL MEETING**  
**January 4, 2010**

Mayor Lauralee Snyder called the Reorganizational Meeting of the Millheim Borough Council to order at 7:00 p.m. with the following persons in attendance: Linn Auman, Kay Brown, Alan Ilgen, Tom Strebel, Lauralee Snyder, Sharon Heckman, Paul Gotto and Carl Rote.

Absent: Marlene Corl and John R. Miller, III

Mayor Snyder administered the Oath of Office to the following newly elected council members: Linn Auman, Kay Brown and Alan Ilgen.

Everyone present joined in the Pledge of Allegiance to the Flag.

Mayor Snyder then opened the floor for nominations for the office of Council President. A nomination was made by Kay Brown and seconded by Tom Strebel for Linn Auman. Motion was made by Kay Brown and seconded by Tom Strebel to close the nominations. Motion carried. There being no other nominations, Linn Auman was elected Council President.

Mayor Snyder then turned the meeting over to President Auman.

President Auman opened the floor for nominations for the office of Council Vice-President. A nomination was made by Kay Brown and seconded by Linn Auman for Alan Ilgen. A motion was made by Kay Brown and seconded by Tom Strebel to close the nominations. Motion carried. There being no other nominations, Alan Ilgen was elected Council Vice-President.

A motion to accept the following appointments was made by Tom Strebel and seconded by Alan Ilgen. Motion carried.

1. Solicitor – John R. Miller, III
2. Auditor – Rickey Bair
3. Sewage Enforcement Officer – Pamela Winter
4. First Alternate Sewage Enforcement Officer – Charles Herr, Jr.
5. Second Alternate Sewage Enforcement Officer – Jeff Kreger
6. Local Emergency Management Administrator – Shawn Myers
7. Earned Income Tax Collector – Tammy Myers
8. Borough Engineer – Nittany Engineering & Associates, Inc.
9. Vacancy Board – Milford Buchanan
10. President Pro Tem – Mayor Lauralee Snyder
11. Penns Valley Code Enforcement/Zoning Officers – Glenn Ripka and Ray Hankinson

A motion to approve the following committee appointments as they stand was made by Tom Strebel and seconded by Alan Ilgen. Motion carried.

1. Building & Insurance Committee – Alan Ilgen
2. Personnel Committee – Marlene Corl
3. Sewer Committee – Tom Strebel
4. Streets & Alleys Committee – Kay Brown
5. Water Committee – Linn Auman

A motion to approve the following appointments to outside groups as they stand was made by Kay Brown and seconded by Alan Ilgen. Motion carried.

1. Penns Valley Code Enforcement Agency – Marlene Corl
2. Penns Valley Regional Planning Commission – Lauralee Snyder – elected representative and Sharon Heckman – non-elected representative
3. Centre County Metropolitan Planning Organization (CCMPO) – Penns Valley Regional Rep. – Coordinating Committee – Bob Corman

4. Centre County Tax Collection Committee – Tammy Myers – Primary Voting Delegate; Tom Strebel – 1<sup>st</sup> Alternate Voting Delegate; and Alan Ilgen – 2<sup>nd</sup> Alternate Voting Delegate

President Auman shared an email from Nicole Thompson expressing her desire to continue in her role on the Millheim Planning Commission. A motion to accept the Planning Commission appointments as they stand was made by Tom Strebel and seconded by Kay Brown. Motion carried. Members of the Planning Commission are: Linn Auman, Dennis Bressler, David Sprowls, Tom Strebel and Nicole Thompson.

A motion to accept the 2010 Sewerage Enforcement rates as presented by Pamela Winter, Sewerage Enforcement Officer, with the stipulation that all costs for services are to be paid one hundred percent (100%) by the property owner, was made by Alan Ilgen and seconded by Tom Strebel. Motion carried.

A motion to accept the 2010 fee schedules as presented by Nittany Engineering & Associates, Inc. was made by Tom Strebel and seconded by Kay Brown. Motion carried.

#### **CITIZENS INPUT:**

Paul Gotto of InfraSource discussed the fiber optic line project. He presented a map that reroutes the proposed line to get around the downtown business district by utilizing an existing power line easement. This would start at the Legion; down to Poplar, to Church Street and then to Park Rd. The line would then be on the North side of Rt. 45 from Park Rd. to Haines Township. Concerns were raised about drilling/digging for this line being so close to the main water line located along Rt. 445. Council would prefer this section of fiber optic line be moved so there is no disturbance to the water line. Mr. Gotto explained that he needs the Council's acceptance of the reroute to get the necessary permits moving. It will take one to one and one-half weeks to get through Millheim. Mr. Gotto explained there will be minimal excavating and they will hang door tags for all property owners affected. He explained that the markers they use will be flush with the top of the ground or they will use curb markers. InfraSource will provide red line drawings to the Borough. A motion to allow InfraSource to put the proposed fiber optic line in the Church Street and Park Road right-of-way was made by Tom Strebel and seconded by Alan Ilgen. Motion carried. The Secretary was instructed to send a letter to Mr. Gotto confirming Council's approval and to add Mr. Gotto to the January 26, 2010 Planning Commission meeting.

#### **CODE ENFORCEMENT REPORT:**

President Auman reported that he has called Lynn McCool three times about the trailer sitting in front of his house and now he has built a shelter over the walk. Carl Rote reported that the trailer has been moved. A problem with the snow not being removed from the sidewalk at the vacant Mills property on West Main Street was discussed. A call to Curtin Realty about sidewalk maintenance must be made.

**HARB REPORT:** None

#### **EMPLOYEE REPORTS:**

President Auman reported that Todd Wasson is unable to attend tonight's meeting but he has been plowing and doing equipment maintenance. The Secretary was instructed to order salt and antiskid.

Roy Rupert's report states that the I&I problem has been reduced but not eliminated. Consensus of the group was that we need to correct this problem.

**PLANNING COMMISSION REPORT:** None

#### **OLD ACTION:**

Glenn Ripka was unable to verify the manhole information the Solicitor needs to proceed with the sewer easements for Race Alley. President Auman will take care of this.

There is nothing further to report on the library project at this time.

The Secretary distributed a "Draft" set of drawings and a schedule provided by Todd Smith of the ELA Group on the DCNR Playground project.

Matson Environmental is requesting that we move the projected dates back for the Energy Grant. There is no problem with this because the final completion date for the project doesn't change. The consensus of the group was that they want Matson Environmental to do the bid specifications.

Alan Ilgen reported on the following old action items:

1. The Asbestos Abatement was started today. He has received a proposal from Hide-A-Floor and Richards Carpet will be coming to get measurements.

2. Peneco explained that the contract language about change orders is standard language and this shouldn't be an issue with the abatement project in the gymnasium area.

**NEW ACTION:**

The council discussed whether they want to investigate the possibility of forming Sewer and Water Authorities. The consensus of the group was to have the Planning Commission look into this.

The Allegheny Power Meeting to be held on January 21, 2010 was discussed. A motion to register Linn Auman, Sharon Heckman and Tom Strebel for this meeting at a cost of \$25/person was made by Alan Ilgen and seconded by Tom Strebel. Motion carried.

A motion to approve payment of \$3,800.50 for the annual Maintenance Agreement with Advanced Controls, Inc. was made by Tom Strebel and seconded by Kay Brown. Motion carried.

**COMMITTEE/MAYOR REPORTS:** None

A motion to approve the minutes of the December 8, 2009 meeting with the following correction was made by Alan Ilgen and seconded by Tom Strebel: Page #42; Paragraph #1; last sentence; Change from ".....from Hide-A-Floor and Vonada's in Spring Mills" to "from Hide-A-Floor and Richards Carpet in Spring Mills." Motion carried.

A motion to accept the December 2009 budget report as presented was made by Tom Strebel and seconded by Alan Ilgen. Motion carried.

**SECRETARY'S REPORT:**

A written report submitted by the Secretary was reviewed. The County Judicial Sale was discussed. The Solicitor is to contact Joyce McKinley. Council would like to hear the presentation from Rod Fye of Centre County Solid Waste Authority at the February meeting. Since Marlene Corl will be unable to attend the Penns Valley Code Enforcement Agency meeting in January, President Auman will attend.

A motion to adjourn the meeting at 8:05 p.m. was made by Alan Ilgen and seconded by Tom Strebel. Motion carried.

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Sharon A. Heckman, Secretary-Treasurer